

## Administration

Communications Department: International School

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Dear parents,

### Communications Department: International School

I would like to take the opportunity to officially introduce myself to you as the newest member of staff at the British International School Istanbul, taking on the role of Communications Department: International School.

It was my pleasure to accept the role on arrival in Istanbul from the UK, where I was born and raised and completed my education and studies.

My arrival at the school sees me take over as the main contact of the Communications Department for the International side of the school, and Selen Tutar who is currently working in this position, will transition over to the National school, where her role will be Communications Department: National School.

Whilst Selen and I will be focused on different parts of the school, we will very much be working as a team within the school's Communications Department, to offer our help and support to all current and prospective parents on both sides of the school. We will also be working closely with our Senior Leadership Team to ensure a smooth transition. Our aim is to ensure all your questions are answered and any issues resolved in a timely and courteous manner.

I look forward to meeting and speaking with you at upcoming school events and am very excited to have joined the British International School Istanbul as a dedicated member of the team.

Yours faithfully,

Victoria Sykes

Communications Department: International School

