

Admissions Department

Registrar@bis.k12.tr
www.bis.k12.tr



Friday 6 May 2016

Dear Parents

Registration for the 2016 – 2017 Academic Year

The due date for payment of the Term One fees for the 2016 – 2017 Academic Year was 1 May 2016. As these fees are now overdue they are subject to a 5% surcharge.

Due to the high demand of new applicants we are now in a position to offer places to students who have paid.

If you do wish for you child/children to be registered for the forthcoming academic year would you please complete the attached Financial Policy document in accordance with the following:

The Financial Policy document must:

1. Be completed each year.
2. Be completed in blue or black ink.
3. Be signed and counter-signed on both pages
4. Be either taken in person to our Maslak office or sent by registered post.

Please be kind enough to make payment of the fees for the first term at your earliest convenience and please note that the due date for payment of the second term's fees is 1 August 2015.

Should the above requirements not be completed we will take note that your child/children will not be returning and offer places to new students.

Please disregard this letter if your policy has been sent and payment has been made.

Yours faithfully

BISI Admissions Department



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