

## **The British International School Istanbul Fire Risk Assessment Policy**

### **Aims**

- To provide and maintain an environment in which due regard to fire safety has been given for the benefit of students, staff and visitors.
- To ensure that regular and professional advice is sought and wherever possible followed.

The Campus Manager/ Deputy Principal are responsible for fire risk assessment, alongside the SLT. The Fire Alarm system is tested and logs are kept with the Campus Manager/ Deputy Principal. Details of fire drills are recorded by the Campus Manager and Turkish Deputy Principal, reports are made to the Ministry of Education. Any action required as a result is carried out. The school operates and maintains a whole site Fire Alarm System. Fire extinguishers are inspected every six months and refilled or changed as required. The support and technical staff have training in combatting fire.

BISI's practice is to bring in outside specialists to undertake fire risk assessments on all site buildings. These risk assessments are updated every three years or sooner if structural changes are made to a building. The school is assisted with Fire Safety advice, policy and training by an Istanbul Fire Safety Advisor. The school can be visited by the Fire Service inspection team at any time. On these visits a programme of modifications and improvements is identified in order to comply with fire safety legislation and a timescale in which these are to be carried out is agreed, checks are done by the local authorities to ensure compliance.

Emergency evacuation drills take place every term. The SLT feedback any changes/ modifications needed to procedures to the Campus Manager/ Deputy Principal and all staff.

This Policy also applies to EYFS.