

## Department of PR/Communications

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26<sup>th</sup> September 2011

Dear Parents

### Student Safety

The following measures will come into effect as of Tuesday 27<sup>th</sup> September:

- Any students leaving school during school hours must have a permission slip to leave.
- Students may leave school at 15:35 but will not be re-admitted once they have left the school premises.
- Students who catch the bus should not leave the school grounds as;
  - They will not be re-admitted
  - AZAL will not pick them up from the road side.
- Students attending clubs will be expected to attend their chosen club and will be allowed off the campus at 16:30. Students registered for clubs but not attending can expect to be disbarred from the club.
- Students catching buses will go home on the same bus number that they arrive to school on.
- If you wish to occasionally change this routine, we will need your written permission. Please note that communications by telephone or email will not be acceptable.
- Students who arrive and enter the campus early are not allowed to leave the campus before school starts. Meeting friends, parents, drivers or any other reasons will not be acceptable.

Thank you for your cooperation

Yours faithfully,

Helen Kiran



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