

## Department of PR/Communications

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Dear Parents,

### **Staff Professional Development Day**

In common with International Schools throughout the world, BISI understands the need for staff to undergo professional development from time to time. On occasions this development needs to be for the whole staff of the school simultaneously.

In view of this we wish to give advance notification that Friday 5 November 2010 will be a professional development day for all members of staff at all three campuses. This date will therefore be a holiday for all of our students.

As always we thank you for your continued support for the initiatives we take to improve the educational experience for all our students.

Yours faithfully,

Helen Kiran

**Head of PR/Communications**