

Administration

Maslak Meydan Sokak
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Director of Admissions: Tuba Güven

15 January 2016

Full Payment Reminder for Registrations 2016 –2017

Dear Parents,

If you are paying the Tuition Fees on the full payment plan, please be reminded that the payment is due on or before Monday 1st February 2016.

All payments after this date will only be accepted under the instalment plan, there will be **no change or revision to deadlines**.

The attached Financial policy for the 2016-2017 academic year will need to be completed and returned to the Admissions Office.

The Financial Policy document must:

1. Be completed each year.
2. Be completed in blue or black ink.
3. Be signed and counter-signed on both pages
4. Be either taken in person to our Maslak office or sent by registered post or courier to the above address.

We cannot accept photocopied or scanned emailed versions of the completed form. Please also note, in reference to point 4 above, that forms will not be accepted at school.

No child will be registered legally and permitted to start school unless a Policy has been signed in FULL and returned to the Admissions Office, regardless of fees being paid.

Yours sincerely,

Tuba Güven
Director of Admissions

